



GLOBAL IMPACT CORPS

Appendix 20: Travel Authorization (Fillable)

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Use to approve mission travel and document duty-of-care planning.

Traveler name

Role

Mission name/ID

Destination(s)

Travel start date

Travel end date

Purpose of travel / key activities

Security/safety considerations + mitigations

Estimated costs (USD)

Air/ground transport



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Lodging

Meals

Local transport

Other

Total estimated cost (USD)

Approvals

Approver name + title

Approver signature (typed)

Date