



GLOBAL IMPACT CORPS

Appendix 4: Local Partner Due Diligence Questionnaire (Fillable)

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Use this form to document basic diligence on a local partner organization. Attach verification documents as needed.

Partner information

Partner organization legal name

Country / City

Primary contact name + title

Email + phone

Website / social (optional)

Mission relationship (what role will the partner play?)

Legitimacy & capacity

- Registration / legal status verified (attach)
- References checked (attach notes)
- Banking/payment method verified
- No sanctions/PEP red flags identified (screened)
- Safeguarding capacity adequate (if vulnerable populations)



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Operational capacity (staff/volunteers, track record)

Risks / red flags

Recommendation

- Approve partner
- Approve with conditions
- Decline partner

Conditions / mitigation plan (if any)

Reviewer signature (typed)

Date